

Invoice Request Letter

Dear Valued Customer,

Customer Account Name

In an effort to be more conscious of the environment and curtail waste, Southwest Seal Company will now be sending our invoices via email or fax.

Please take a few minutes to review these options and provide us with updated information on what works best for your company.

Account Number:		
A/P CONTACT		
Yes, we would like to receive email invoices. Please email invoices to:		

Albuquerque, NM, 3825 Osuna Rd NE, 87109 **Phone:** 505-889-8828, **Fax:** 505-889-0804

Email: info@swseal.com